



## TRINITY PHASE I SUBMISSION INFORMATION OUTLINE

### SMALL AND LARGE GRANTS DIVISION

Please review all grant submission instructions at [Trinityfound.org](http://Trinityfound.org).

#### UPLOADED DOCUMENT TO CONTAIN THE FOLLOWING:

##### 1. ABSTRACT (Title of Proposal)

In a 250-word or less abstract/summary, clearly define the issue to be addressed and the proposed solution(s).

##### 2. NEED/PROBLEM STATEMENT & TARGET SERVICE AREA

What is the need to be addressed by your proposed project? Who and how many area residents share this need? If successful, how many area residents will your proposed project positively impact?

##### 3. INTENDED OUTCOMES & MEASUREMENT

What methods will be used in Phase I to validate the need and measure the impact in a Phase II implementation? For example, if this project was implemented, what would be the desired outcomes, and how would they be measured?

##### 4. INNOVATION, EXPANSION, or CONTINUATION?

Is this proposed project best categorized as a new service, an expansion of current services, or a continuation of existing services for your organization?

##### 5. POTENTIAL COLLABORATORS & PROJECT SUSTAINABILITY

Who are the ideal community partners for collaboration on this project? How might this project financially sustain itself after the initial funding period (gifts, fees, grants, other)?

##### 6. USE OF FUNDS

What will the requested Phase I funds be used for? Phase I grants may not be used for capital investments or unrestricted organizational support. Please provide a preliminary budget describing how the Phase I funds will be used with the proposal.

**7. ALIGNMENT WITH PRIORITIZED INITIATIVES: ONLY Applicable to Open Topic Initiative**

Please submit a proposal within the initiative it most closely aligns with, as OPEN TOPIC Initiatives will not have a priority in funding considerations. Select yes or no when prompted on the digital application.